

NEWPORT NEWS REGIONAL LOCAL HUMAN RIGHTS COMMITTEE (NNRLHRC)

March 8, 2011

MINUTES

PRESENT:	
Felicia Tyler	LHRC Member, Chair
Deborah Elliott	LHRC Member, Co-Chair
Robin Rukin	LHRC Member, Secretary
Robert Thompson	LHRC Member
Stewart Prost	Office of Human Rights
Danielle Wade	Chessen and Associates
Heather Fisher	Family Solutions
Greg Smith	Residential Living Options
Patricia Bills	Alexander House
Cynthia Moyler	Alexander House
Coston Griffin	Alexander House
Jodi Slaughter	C.A.T.C.H
Corey Olds	Guiding Young Girls
Carey Chappell	Newport News Behavioral Health Center
Jill Adrian	Newport News Behavioral Health Center
ABSENT:	
Christine Pearce	LHRC Member
Teresa James	Brighter Futures

I. CALL TO ORDER

The meeting was called to order by Ms. Tyler, Chairperson at 2:05pm.

II. REVIEW OF THE MINUTES

The minutes for the December 14, 2010 meeting were reviewed. A motion was made by Ms. Rukin to accept the minutes as written. Motion was seconded by Ms. Elliott. Vote was taken, all in favor.

III. OLD BUSINESS – No Old Business

IV. NEW BUSINESS

A. Topic: Approval of revised Newport News Behavioral Health Center's Contraband Policy

Overview: Ms. Carey Chappell from Newport News Behavioral Health Center briefed the revised changes to their Contraband policy to the Newport News Regional LHRC (NNRLHRC) board members. Bath beads and bath salts have been added to the Contraband Policy as banned substances at their facility. Mr. Stewart Prost added that the policy has been reviewed by the Office of Human Rights (OHR) and Mr. Reginald Daye has no objection to the changes because the changes are still in compliance with the regulations.

Action: A motion was made by Ms. Elliott to accept the revised Newport News Behavioral Health Center's Contraband Policy. Motion was seconded by Ms. Rukin. Vote was taken, all in favor.

V. ADVOCATE'S REPORT

- Mr. Prost restated that the individual that was going to be assigned as the OHR representative to our NNRLHRC, Ms. Patricia (Burnette) Bradby, resigned December 3rd. The OHR is still interviewing for an additional Advocate. An individual accepted the position of Advocate but later declined offer. The OHR is also still conducting interviews to fill the secretary position that was vacated by Ms. Kathryn Ketch who retired December 22nd. Currently Mr. John Moran of Walter "Buddy" Small has been helping the OHR. His duties are split between Eastern State and Central State. The OHR is hopeful that by the end of the month they will have replacements for both positions.
- Mr. Prost e-mailed, handed out, and reviewed in detail three (3) documents to NNRLHRC board members and the affiliates: 1) Implementation of Recent SHRC Decisions re: LHRC Structure memo, 2) Summary of Advocate Comments (re: Subcommittee to review LHRC Structure Recommendations), and 3) Local Human Rights Committee and Affiliated Provider Cooperative Agreement. These documents outlined approved changes (implemented by the State Human Rights Committee (SHRC) December 10, 2010) to the model LHRC Bylaws. The SHRC requests a cooperative agreement between the LHRC and affiliated providers. The LHRCs are to adopt the new Bylaws by June 2011.

- Action: A motion was made by Ms. Rukin to adopt the Bylaws with 5 committee members, meetings will be held quarterly (4 per year) and all affiliates will be in attendance. Motion was seconded by Mr. Thompson. Vote was taken, all in favor.

The Bylaws were signed by Felicia Tyler, NNRLHRC Board Chair. New Bylaws were given to OHR Stewart Prost after the meeting.

Note to All: Due to the vast amount of detail within the said 3 (three) documents, please take some time to review and become knowledgeable about the changes and your responsibilities as part of our LHRC. If you have any questions or require additional guidance about the contents of these documents please contact Christina Delzingaro, State Human Rights Chair. Her e-mail address is: cdelzingaro@verizon.net.

- Mr. Prost added that Ms. Elliott will be coming up for renewal in June 2011. If Ms. Elliot wishes to serve a 2nd term she would need to contact the OHR to fill out the appropriate form.

VI. STANDING REPORTS

Topic: **General Information**

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were read aloud and received from all affiliates in attendance.

VII. PUBLIC COMMENT

- Ms. Deborah Elliott, NNRLHRC board member and also member of the DBHDS Cultural & Linguistic Competence (CLC) Steering Committee, briefed our committee on their upcoming events. Ms. Elliott handed out the 2011 CLC training dates along with providing posters,

booklets, and other useful tools that can be helpful in understanding the purpose of the CLC committee. Ms. Elliott took a few minutes and reviewed the Plan for Cultural and Linguistic Competency in Behavioral Health and Development Services 2011-2012, emphasizing page 8, Goal Two: Increase the number of resources for training and workforce development. To learn more about DBHDS CLC committee, please visit <http://www.dbhds.virginia.gov/ohrdm-clc.htm>.

VIII. CLOSED SESSION

Motion: At 3:15pm Ms. Rukin moved that the NNRLHRC go into executive session, pursuant to Virginia Code 2.2-371(A), for the protection of privacy of individuals and their records in personal matters not related to public business, namely to conduct a hearing pursuant to the Regulations, namely to review serious incidents from Family Solutions, Alexander House, and Newport News Behavioral Health Center. Ms. Elliot seconded the motion. Vote was taken, all in favor.

IX. RECONVENED IN OPEN SESSION

Motion: At 3:35pm a motion was made by Ms. Rukin to reconvene into Open Session. Motion seconded by Mr. Thompson along with making the following statement, "each member shall certify that to the best of their knowledge that matters only lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed, or considered."

X. LOCAL HUMAN RIGHTS COMMITTEE RECOMMENDATIONS

Family Solutions:

- No recommendations

Alexander House:

- No recommendations

Newport News Behavioral Health Center:

- No recommendations

XI. MEETING SCHEDULE 2011 (2:00-4:00pm): Jun 14, Sep 13, and Dec 13

XII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, June 14, 2011 at 2:00pm at Newport News Behavioral Health Center
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XIII. ADJOURNMENT

Ms. Tyler adjourned the meeting at 3:40pm

RESPECTFULLY SUBMITTED: Felicia Tyler, Chairperson

FT/ja